

Subject:	Bude HWRC Liaison Group	Date:	19 th March 2008
Project:		Location:	Bude HWRC (Tiscott Wood)
Ref:		Company Name:	
Author:		Company No.:	

Present:	Name	Abbreviation	Company
	David Sleeman	DS	SITA
	Leroy Chandler	LC	SITA
	Louise Emo	LE	
	Alan Emo	AE	
	Harry Webster	HW	
	Keith Taylor	KT	
Apologies:			
	Adam Spry		
	Peter Moores		
	Jerry Blatchford		
Comments:			
	Noel Mitchell		
	Richard Collins		
	Mr Haines		
	Kevin Harris		

Ref:	Topic	Item	C¹	Who?	By when?
	Tour of site	Attendees asked to park in lower car park, sign in, put on PPE and briefed on H&S.			
		DS & LC lead group on tour of site. DS pointed out improvements and operational issues rectified by refurbishments.			
		AE & HW stated that they did not think the layout of the old site was poor, however they understood the issues of traffic, H&S, site quality and rise in materials recycled were better			
		DS & LC informed attendees of details of each bin, what is and is not collected, where it is taken, what happens to the materials and why it is important not to contaminate etc.			
		HW raised the issue of resale on site – DS answered with history of problems caused, issues arising from it and the contract regarding resale. LC added details of RWC, other reuse possibilities, and the improvement in recycling rates that has occurred			

¹ Category: D = Decision, I = Information, A = Action, R = Requirement

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		DS highlighted effort to control wind blown litter and debris. LE and HW agreed fencing and additional mesh was effective, and that since temp site closed, fly tipping had decreased.			
		LC added that on site recycling also occurs – furniture in shed, deposited plastic bags used to wrap asbestos, staff recycling etc:			
		KT arrived – DS gave brief tour of site. LC took remaining attendees into shed for refreshments.			
		Attendees were asked set questions regarding site - comments & discussion continued.			
		Attendees asked to comment further on any area of site they wished to, and to write comments.			
		Meeting brought to a close.			

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